



Communities
arts nsw

Glossary and explanatory notes

arts
2011

Contents

Glossary of main terms	2
Notes for application form – Key Result Indicators	11
Notes for application form – Financial Data	14
Notes for application form – Program/Project Type	18
Notes for application form – Program/Project Location and Local Government Areas	20

Section 1

Glossary of terms

arts

ABN (Australian Business Number)	The 11-digit unique single identification number issued by the Australian Taxation Office (ATO) used to identify business entities.
Access, accessible	The level of availability and the ability to take part in and experience something.
Acquittal, Acquittal report	Providing a truthful record of the project or activity and how the funds were spent. A written evaluation of the funded program, project or activity and a statement that fully accounts for the expenditure of funds provided. There may be additional requirements as part of the report or provided as an attachment or separately, such as demographic or other statistical information. It is required for auditing and accountability purposes and providing information which collectively is used to establish a broad knowledge of the sector.
Approved Auditor	A person who is: (a) registered as a company auditor under the <i>Corporations Act 2001</i> (Cth), or a member of the Institute of Chartered Accountants in Australia, or of CPA Australia or the National Institute of Accountants; and (b) not a principal, member, shareholder, officer or employee of the Organisation or of a related body corporate.
Art form, Artform	A recognised category, mode or medium of artistic expression.
Artist in residence	A visiting artist who stays in a particular place and works for the benefit of a particular organisation or community. It is usual that the place, organisation or community provides an environment conducive to creativity and provides working facilities, ready to be used by the artist.
Artistic development	Using knowledge gained from investigation and experience, to produce new work, develop new processes, or improve that which has already been produced or developed.
Artistic merit	A concept of quality that challenges, develops or adds value to contemporary arts practice and delivers a quality program or project.

Artistic Report	Describes what the funded organisation has achieved as a result of the funding or grant and outlines the artistic and other results and benefits of the program or project. It summarises achievements against the planned milestones and intended results of the program of activities. The content is prescribed by the funding agreement and usually included as part of an acquittal or acquittal report.
Arts development, artform development	Exploration of new ideas, the development of new skills, the creation of new work or a fresh interpretation of existing material. Progressing new and diverse artistic work across art forms, facilitating practice and development opportunities for artists, supporting a contemporary approach by artists and organisations who seek to develop their audiences, and cultivating a thriving independent arts sector across urban, regional and rural areas.
Assessment	The process of considering applications for funding or grants and making recommendations based on established criteria, policy directions, priorities and a general policy framework.
Assessment Criteria	The criteria that are used to judge whether the desired level of performance will be achieved.
ATSI	Aboriginal and Torres Strait Island(er)
Audience development	<p>An activity to meet the needs of existing and potential audiences and to help arts organisations to develop on-going relationships with audiences. It can include aspects of marketing, commissioning, programming, education, customer care and distribution.</p> <p>It is also involved with building market share in the long term, focusing on building audiences outside the mainstream and reflects a relationship with audiences that develops over time. As a process, audience development employs a range of marketing tools such as research, publicity, communication and customer relationship management.</p>
Audience research	The measurement and analysis of the aspects and characteristics of an existing, target or potential audience.
Audited financial statement	<p>Statement completed by an independent auditor or otherwise qualified Certified Practising Accountant. In accordance with Auditing Standard ASA 700, such a statement will include and certify that:</p> <ul style="list-style-type: none"> • the scope of the audit detailing audit procedures undertaken, • the financial statement is properly drawn up and provide a true and fair view of the company's financial position, at that time, and

Audited financial statement (continued)	<ul style="list-style-type: none"> that the accounting and other records of the company are in compliance with the Australian Auditing Standards and Australian Accounting Standards and in accordance with other mandatory professional reporting requirements in Australia, when appropriate, relevant statutory and other requirements.
Auspice	To take responsibility for managing funds on behalf of another.
Auspicee	The individual, group, partnership or unincorporated organisation to receive benefit from funding which is managed on their behalf by an incorporated organisation.
Auspikor	An incorporated organisation (such as a not for profit incorporated body, a co-operative or trust, a local government authority, a tertiary educational facility) which is the recipient of funding on behalf of an individual, group, partnership or unincorporated organisation, and is responsible for ensuring that the project or activity for which the funds have been granted is completed and the funds are accounted for and acquitted.
Australian Accounting Standards	The standards of that name maintained by the Australian Accounting Standards Board created by section 226 of the <i>Australian Securities and Investments Commission Act 2001</i> (Cth).
Australian Auditing Standards	The standards prepared by the Auditing Standards Board of Australia and maintained by the Australian Auditing Standards Board created by section 227A of the <i>Australian Securities and Investments Commission Act 2001</i> (Cth) or its international equivalent as determined by that Act.
Budget	An itemised summary of expected income and expenditure for a given period. In this case, it is for the purposes of conducting a program of activities or a project and for performing obligations under a Funding Agreement.
Business Unit	A separate operation within a Local Council or Tertiary Education Facility such as an art gallery, museum, Aboriginal Keeping Place, performing arts centre or arts centre. The separate business units may or may not have a separate ABN.
CALD	Culturally and linguistically diverse.
Calendar Year	Commencing 1 January and ending 31 December.
Capital, Capital Purposes	Construction, alteration, renovation, completion or fitting-out of buildings and other facilities for arts and cultural use.

Community partnership (inc. Community Cultural Development)	Engagement with and participation in the arts at the local and community level with a significant degree of community empowerment, decision-making and input. Such partnerships are primarily between the arts sector and the non-arts sector, with multiple arts organisations and community organisations, the arts and community sectors and different levels of government, more than one level of government and multiple government agencies. In this context, the interaction between professional arts practitioners and other artists and residents includes the transfer of skills, knowledge and experience with a longer-term legacy and benefit.
Consortia, consortiums, partnerships	A formal organisation of people, groups of people, independent entities or businesses created by contract to undertake a business venture.
Core level	The key organisations and activities which are the minimum needed to ensure a level of capacity and sustainability for a region, sector or industry.
Cost effective	Ability to generate sufficient value to offset an activity's cost.
Creative developments	Discrete creative processes which may include presentation of a work in progress but does not include creative work directly related to the public presentation or performance of the completed work.
Cultural infrastructure	The range and network of facilities, organisations and individuals which comprise a particular cultural area, region, environment or landscape.
Devolved funding, devolved grant	Where responsibility for managing and distributing grant funding has been passed from Arts NSW to an eligible not for profit incorporated organisation. A grant which has been provided by or received from a funding program delivered by another organisation on behalf of NSW.
EFT (Employment – Equivalent full-time) persons	The total number of full-time employees required to account for all paid ordinary hours of work. It is not a count of the total number of employees.
Financial Year	Period from 1 July in a given year to 30 June of the following year.
Funded organisation	An organisation funded by Arts NSW.
Funding Agreement	A document setting out the terms and conditions of funding, including obligations and responsibilities, that a successful applicant or funded organisation is required to sign and return to the funding organisation.

Funds, funding	The total amount of money paid to an organisation for the term of the Funding Agreement exclusive of GST, and, if applicable, any indexation, exclusive of GST, for delivery of the program of activities or project. It may include lump sum payments or payments advanced through instalments.
Governance, corporate governance	The rules, processes, or laws by which businesses and other organisations are operated, regulated, and controlled. This includes internal factors defined by board members, committee members, the officers, office bearers, shareholders or constitution of a corporation or other organisation, as well as to external forces such as consumer groups, clients, and government regulations.
GST (Goods and Services Tax)	The value added tax of 10% on most goods and services in Australia.
Guarantee Against Loss (GAL)	Where a funding organisation agrees to meet verified losses against box-office income or admission income, usually on an approved touring program, and not provided until the amount of loss, if any, has been determined.
Indexation	The rate and the amount of an increase to funds, generally determined using a formula to reflect indexation, usually the Consumer Price Index. In practice, the application of any indexation is determined by Arts NSW in its sole discretion, if applicable, for the second and subsequent years of a funding agreement or funding term.
Industry capacity, capability	An industry's ability to produce and grow.
Industry standards	Benchmarks, principles and other levels of accreditation set by and agreed to by the industry.
In-kind support, contribution	Non-cash assistance such as services or products donated to the organisation during the course of the reporting period or project period.
Innovation	A new way of doing something where ideas are applied successfully, in terms of thinking, products, processes, or organisations. It may be incremental, radical, or revolutionary change. Innovation has the potential to bring about improvement and development beyond its source, for example innovation in the arts has the potential to influence education and management just as innovation in some other sectors can be adapted to the arts.

Intellectual property, Intellectual property rights	Legal property rights over artistic and commercial creations of the mind. Everyone with an intellectual property right must be correctly acknowledged, consulted with, and give appropriate written permission for use or reproduction of the work. Includes all copyright (including rights in relation to recordings and broadcasts), all rights in relation to inventions (including patent rights), registered and unregistered trademarks (including service marks), registered designs, and all other rights resulting from intellectual activity in the literary or artistic fields whether registered or not and whether existing in Australia or not and created at any time.
Key result indicators	Measures, usually quantifiable, used to help an organisation define and evaluate how successful it is in terms of making progress towards its long-term goals. They can vary according to the needs of various stakeholders.
Local Council, Local government authority (LGA)	A New South Wales authority with a council of elected members, responsible for a defined area, subject to the <i>Local Government Act 1993</i> .
Logo	A graphic design or image which identifies an organisation. In this context the funding agency requires its logo to be used by the funded organisation where appropriate to demonstrate that the organisation, program or activity has received support from the funding agency.
Major Performing Arts Companies	Organisations supported through a negotiated agreement between the organisation, the Australia Council (the Australian Government's arts funding body) and the relevant State Government funding body (or bodies), which for the New South Wales organisations is Arts NSW. Applications for Major Performing Arts funding are by invitation only at the discretion of the Australia Council's Major Performing Arts Board in consultation with Arts NSW.
Marketing (Marketing and Promotion)	The process of increasing the interest of potential customers and clients in an organisation's products and services.
Milestone	The events or deliverables that are reported against to track the progress of the implementation of the program of activities or project.
Moral Rights	The right of integrity of authorship (that is, not to have a work subjected to derogatory treatment), the right of attribution of authorship of a work, and the right not to have authorship of a work falsely attributed as defined in the <i>Copyright Act 1968</i> (Cth).

Multi arts, Multi artform	A grouping of two or more artforms, or a work or practice which spans beyond one particular artform.
Multi-use venue, multi-use facility, hybrid facility	A grouping of at least two facilities into one centre. In relation to arts and cultural facilities this often results in the establishment of an arts centre comprising a local library, art gallery, museum or performance space. Also known as multipurpose and converged facility.
Multi-year, biennial, triennial funding	Funding for more than one year according to the terms set out in a Funding Agreement.
Negotiated Program Funding	Available to major organisations jointly funded with the Australia Council, to other State significant organisations, and to Statewide peak organisations. Such organisations are directly advised by Arts NSW.
New media	Development, creation and production of content for digital product and services, providing electronic access to information services and broadcasting radio and television programs on the Internet.
Non grant income	Income which has not originated from a funding body, such as admissions or box office income.
Not for profit, incorporated association	An incorporated association is a legal entity separate from its individual members that can hold property, sue and be sued. Incorporating an association in a State or Territory restricts the organisation to operating in its home jurisdiction. An association incorporated under the Associations Incorporation Act of New South Wales may only carry on business in New South Wales.
Participants	People who attend or take part in an activity or project. This may be further categorised according to the artists or arts practitioners and the audience.
Peer(s)	People who practice or have practiced the arts or are otherwise professionally associated with the arts or a specific art form. Peers may be engaged by funding organisations to make a fair and informed opinion of artistic or other cultural work and assessment of a funding or grant application.
Performing arts touring travel costs	See <i>Touring travel costs</i>
Per seat subsidy	The funding amount provided for a production divided by the total number of paid individuals attending.

Professional artist	A person who creates or gives expression to works of art, with specialist training in a particular artistic field, not necessarily in an academic institution, is recognised by professional practitioners (peers) working in the art form, is committed to devoting significant time to the artistic activity, and has a history of professional public presentation.
Professional development, individual professional development	The skills and knowledge attained for both personal development and career advancement, encompassing all types of facilitated formal and informal learning opportunities. It can be intensive and collaborative, ideally incorporating evaluation.
Professional fee	Appropriate rate of pay usually consistent with industry standard or agreement.
Professional practice	Undertaking work as a professional artist.
Program Funding	A contribution towards an organisation's costs of delivering its principal annual program and activities. The contribution can contribute to any aspect of the annual program or works and activities of an organisation. It is viewed as funding for an annual program but such funding is not necessarily available on an ongoing annual basis.
Program, Programming, Program of activities	A series of activities by professional artists and arts practitioner that is defined by a strong artistic rationale or curatorial premise. It includes the organisation's principal artistic program to be delivered over the term of the Funding Agreement, one-off or time limited projects, and/or funds for capital purposes.
Project, Project Funding	One-off or time limited activity or event with specific goals and conditions, defined responsibilities, a budget, planning, information about the parties involved, a specific starting date, and a specific end date.
Promotion	The process of raising the profile of, acceptance of, or engagement with a particular product, service or activity.
Publication issues	Includes journals, arts magazines, literary publications, one-off publications like major catalogues and also includes CD's and published scores. In the case of serial publications, each issue to count as a publication. Also includes industry or sector newsletter but excludes annual reports, exhibition or theatre programs and membership newsletter which are not general available to the public.

Regional New South Wales	The areas or regions outside Greater Sydney. Although Newcastle and Wollongong are urban areas, they are usually included as being part of Regional New South Wales for statistical purposes. The Central Coast area (Gosford and Wyong Local Government Areas) is normally included in Greater Sydney, consistent with Australian Bureau of Statistics categorisation.
State significant	Organisations and activities which have achieved a level of recognition and support as being synonymous with or associated with the State or across the State, rather than merely at the local or regional level.
Statewide peak body	Organisation with a brief which reaches across the State representing a grouping or network of like or associated facilities, organisations, personnel, committees, or other membership.
Sustainability	The ability to maintain the long-term viability of the arts and cultural industry.
Tertiary educational facility	A facility providing higher education at an undergraduate or post graduate level beyond secondary or high school education, but not a facility providing vocational education or training which is known as further education.
Touring travel costs	Freight, bump in/out costs, transportation fares and costs, packing and crating costs, installation costs, demounting costs, accommodation and travel allowances. Travel costs specific to performing arts touring are: freight, transportation costs and fares, accommodation and travel allowances.
Trust	A legal arrangement in which an individual (the trustor) gives fiduciary control of property to a person or institution (the trustee) for the benefit of beneficiaries.
Visual Arts and Craft Strategy (VACS)	The VACS is delivered jointly by the Australian Government and all State and Territory governments. It was launched in 2004 to increase the viability and vitality of Australia's contemporary visual arts sector.
Visual Arts and Craft Strategy (VACS) organisations	VACS organisations are supported through a negotiated agreement between the organisation, the Australia Council (the Australian Government's arts funding body) and the relevant State Government funding body, which for the New South Wales organisations is Arts NSW.

Section 2

Notes for Application Form

Key Result Indicators

arts

Attendance	General audience attending performances, events and other programmed activities. Including paid, unpaid and free attendances. Do not include broadcast audience numbers.
Casuals	Those paid a wage but are not entitled to leave entitlements.
Contractors/Consultants	Person who is engaged to do a particular job or task or to provide expert or professional advice.
Co-presented	Two or more companies investing in the creation and/or presentation of a production where at least one of the companies has an investment in both the creation and presentation.
Creative developments	Discrete creative processes, which may include presentation of work in progress, but does not include creative work directly related to the public presentation or performance of the completed work.
Employees	Employees or staff paid a wage or salary that are entitled to leave entitlements.
Exhibition	An exhibition is a group of works on display, regardless of how many works are exhibited. Do not include displays of permanent collection/s unless presented/curated as a special exhibition.
Exhibition days	Exhibition days are calculated by totalling the days that each exhibition is open e.g. if three exhibitions are held simultaneously, each day the gallery/museum was open would count as three exhibition days.
Existing Australian work	Presentation of already existing Australian work or remounts.
Financial members	Members who pay a fee to join and/or annual renewal fee, including "friends" of your organisation.
Inbound tours	Includes tours that your organisation is 'hosting' or are coming to your venue.

New Australian works created/presented	Creation and presentation of new Australian work, or of radically new or different interpretations of existing work to the extent that it can clearly be identified from the presentation of Existing Australian work.
Non-Australian work	Production of already existing overseas work (even if it is an Australian premiere of an overseas work).
Non-financial members	Includes corporate, associate members, life and honorary members.
Other exhibitions	Any exhibition not curated or initiated by your organisation, and where most of the risk is borne by another party, such as where you are paid a fee for specific services relating to an exhibition, or where an exhibition is held in partnership with others.
Outside hires	Relates to performing arts centres/venues and covers the number of commercial hires of these venues (as opposed to self-entrepreneuried shows).
Participants	<p>People who attend or take part in an activity or project. This may be further categorised according to the artists or arts practitioners and the audience.</p> <p>To calculate the number of participants, multiply the number of sessions by the number of participants in each session. If your organisation runs a series of 10 workshops with the same 5 people then there would be 50 participants.</p>
Performances	Count each performance as a separate activity.
Productions	Live productions, recordings or broadcasts presented within a single continuous timeframe, regardless of the number of performances and locations, or the number of shorter works contained within.
Publication circulation	The number distributed and/or downloaded.
Publication issues	Includes journals, arts magazines, literary publications, one-off publications like major catalogues and also includes CD's, published scores. In the case of serial publications, each issue to count as a publication. Also includes industry or sector newsletter but excludes annual reports, exhibition or theatre programs and membership newsletter which are not general available to the public.
Self-curated/initiated	Where your organisation has developed and conducted an exhibition or series of exhibitions and bears most of the risks.
Self-entrepreneuried	Where your organisation receives part of or total box office takings and bears the associated risks.
Subscribers	Newsletter, publication or season subscribers.

Unpaid attendances	Includes complimentary and free tickets at activities where entrance is by ticket, as well as where entrance is free to all (and tickets are not issued).
Volunteers	Board/committee members, volunteer fundraisers, volunteers involved in organisational and other operational activities.
Website visits	The number of online sessions (visits) where an individual (user) interacts with an organisation's website. Count each time there is interaction with one or more pages on the website within a particular session separately.
Workshops, lectures, seminars & conferences	The intention of the activity is the development of skills for participants and/or collaboration between artists and participants in a creative process. Count each session separately.

Section 3

Notes for Application Form Financial Data

arts

INCOME

Event and audience sales

Contract fees	Fees received by an organisation to produce/present or co-produce/present an event but not the takings from admissions or box office
Box office	Total receipt of tickets sold including subscriptions
Entry fees	Admission fee to event / exhibition
Other	Including broadcast fees and recording fees

Other income

Fees and services	Workshop/course fees, management fees and services, consultancies and services, education programs, administration and auspicing fees, membership fees
Merchandising and retail sales	Publication sales, program and catalogue sales, advertising sales, commissions from sales, sale of recordings, beverage and food sales
Other	Venue, workshop, props, equipment, instruments and costume hire; copyright fees, royalties received, licensing income, freight service, photocopying and printing
Sponsorship – in kind	Non-cash assistance such as services or products donated to the organisation. Only provide information if your organisation puts these items through your accounts or has supporting documentation to validate the value of the sponsorship
Fundraising and donations	Corporate events, fundraising projects and events

EXPENDITURE

Salaries/fees

Permanent/Casual staff	Wages and salaries (not including on-costs) paid to permanent and casual staff
Professional Fees	Fees paid to artists, performers, curators, writers, creative personnel, production/technical/exhibition, wardrobe, bump in/out labour, front of house and tutors
Contractors and Consultants	E.g. speakers' fees, editorial fees, bookkeeping and accounting fees
On-costs	Workers' compensation, superannuation, annual leave costs, long service leave costs, salary packaging expenses, payroll tax and fringe benefits tax
Allowances	E.g. travel allowance, living allowances and per diems, accommodation allowances, childcare allowances and housing allowance
Professional development	Professional development, training, seminars and conferences attended by staff for management and administration.
Other staff related costs	E.g. recruitment costs including advertising and agency commissions

Program/production/exhibition costs

Venue costs	Venue hire, beverages and catering, front of house costs, venue security, furniture & fixture equipment hire, venue cleaning costs, venue repairs and maintenance, rehearsal venue costs and other venue costs
Equipment, lighting and audio visual costs	Lighting equipment & hire, sound equipment and hire, lighting and sound from venue, visual equipment and hire
Staging and materials	Sets, scenic materials, exhibition furniture, staging equipment and hire
Other development and creative costs	Royalties paid, development costs
Travel, freight, bump in/out costs	(excludes Touring Travel costs) Transportation costs, packing and crating costs, installation costs, demounting costs, bump in/out, consumables
Other production/exhibition costs	E.g. production/exhibition specific insurances, licences, fees and permits, production incidentals
Conferences and workshops	Professional development, training, seminars & conferences attended by staff for program, production and exhibition activities.

Mentorship/professional development programs	Mentorships includes a developmental relationship between the organisation and someone less experienced and includes apprenticeships
Publications/recordings/cost of sales	Includes costs for journals, magazines and other print media which are sold or distributed to the general public or by subscription. Also includes CD recording costs and cost of sales for any items purchased for resale
Industry and community advocacy	Meeting expenses, travel, accommodation, catering, staff expenses, other advocacy costs could include association fees and other memberships/ affiliations

Touring Travel costs

Freight	E.g. transportation costs, packing and crating costs and consumables
Accommodation	For the touring party including performers and crew
Travel allowances	For the touring party including performers and crew
Transportation fares and costs	Transportation of touring party including air, train, bus and taxi fares and incidentals
Bump in/out costs	Do not include labour

Promotion/marketing costs

Advertising (all media)	Including design and artwork, photography and visuals, agency booking fees
Promotional materials	Programs, brochures, flyers, posters, displays and signage, program design and artwork, program photography and visuals, programs printing, distribution/mail out costs
Website	Including design, website content, website maintenance, website hosting
Publications	Costs associated with the development and distribution of publications including newsletters but not including staff costs.
Documentation costs	Costs associated with developing and distributing policy/project documents including the annual report but not including staff costs.
Marketing and PR costs	General marketing, publicist (if out-sourced), sponsorship servicing, ticket printing, comp tickets and discounts, audience development and research, functions, hospitality
Other promotion and marketing costs	Such as copyright, royalties and licenses (if not event specific), merchandising purchases, point of sale costs, third party charges and fees (such as ticket agency, EFT and merchant fees)

Administration overheads

Office rent and running costs	E.g. rent and outgoings, office parking, cleaning and rubbish removal, office security, office relocation costs, rates and taxes, office maintenance, gas, electricity, water
Office consumables and resources	E.g. office supplies, printing and copying, computer consumables, journals & subscriptions, memberships and affiliations, records and filing costs, software purchases and maintenance, equipment repairs & maintenance, minor equipment purchases (under \$500), equipment rental expense
Communications	E.g. postage, courier, freight, telephone, mobile phone costs, isp (internet) costs
Travel	E.g. local travel, vehicle hire which is not a direct production or project cost
Insurance	Can include general insurance, public and product liability, directors liability insurance. Do not include workers compensation
Governance	Board operations and support, board and company planning, membership support costs, AGM and general meetings
Accounting and audit fees	Accountancy and financial services, auditors' remuneration
Company and legal fees	Legal fees, company fees and returns, business name registrations
Financial fees and charges	Bank charges, bank interest charges, leasing interest charges, stamp duty, late fees paid and penalties
Financial expenses	E.g. disposal of assets (loss), discounts taken, bad and doubtful debts.
Sundries	Minor and incidental one-off expenses which cannot be classified elsewhere

Section 4

Notes for Application Form

Program/Project Type

arts

To assist in reporting according to Australian Bureau of Statistics classifications

Community partnership (inc Community cultural development)	Engagement with and participation in the arts at the community level with a significant degree of community empowerment, decision-making and input. Includes community cultural development, regional arts, Indigenous arts across more than one art form, arts and education, arts and disability, arts and young people.
Dance	Ballet, classical and contemporary dance. Organisations supporting dancers.
Design	Creative, artistic and aesthetic design of objects and environments.
Literature and history	Engagement in creative writing. Including organisations and venues supporting writers, writers' centres, historical societies.
Multimedia	Development, creation and production of content for digital product and services, providing electronic access to information services and broadcasting radio and television programs on the Internet.
Museum (inc Aboriginal Keeping Place)	Acquisition, collection management, conservation, interpretation, communication and exhibition of heritage objects and artefacts. Including historic places, sites or houses, Aboriginal keeping places. Not including art museums, art galleries, public galleries.
Music (excluding Opera and Music Theatre)	Performing vocal and/or instrumental, classical and contemporary music. Organisations supporting musicians. Orchestras, chamber groups, bands and choirs. Not including opera and music theatre, drama, physical theatre, circus.
Opera and Music Theatre	Performance with a relatively even balance between the theatrical and musical elements. Organisations supporting artists in this field.

Other activities	Administration, support, provision, operation of cultural activities and services that cannot be assigned to the other categories listed. Including multi-artform peak bodies and activities.
Other venues	Operation of venues not included in the other categories listed. Including arts centres, converged facilities, auditoriums, community and civic centres and multipurpose centres or halls.
Performing arts venue	Organisations engaged in operation of venues for the presentation and rehearsal of performing arts including theatre, drama, music, opera, music theatre, physical theatre, circus.
Physical Theatre and Circus	Performance in this field. Organisations supporting performers in this field. Not including drama, music, opera, music theatre.
Theatre (excluding Physical Theatre and Circus)	Presenting theatrical performances. Including drama. Organisations supporting actors and other performers working in this field. Not including physical theatre, circus, music, opera, music theatre.
Visual arts and craft – Other	Creation or production of one-off and limited series visual arts and craft. Including artist studios, artist support, artist residencies. Organisations supporting visual artists and craft workers. Not including art galleries, art museums, regional galleries, art exhibition spaces.
Visual arts and craft – Public Gallery	Acquisition, collection management, conservation, interpretation, communication and exhibition of visual arts and craft. Including art museums, art galleries, regional galleries, art exhibition spaces, artist run initiatives. Not including artist studios etc.

Section 5

Notes for Application Form

Program/Project Locations and Local Government Areas

arts

Location	Local Government Area
Central Coast	Gosford, Wyong
Central West	Bathurst Regional, Bland, Blayney, Cabonne, Cowra, Forbes, Lachlan, Lithgow, Oberon, Orange, Parkes, Weddin
Far West	Broken Hill, Central Darling
Hunter	Cessnock, Dungog, Gloucester, Great Lakes, Lake Macquarie, Maitland, Mid-Western Regional, Muswellbrook, Newcastle, Port Stephens, Singleton
Illawarra	Kiama, Shellharbour, Shoalhaven, Wingecarribee, Wollongong
Mid-North Coast	Bellingen, Clarence Valley, Coffs Harbour, Greater Taree, Hastings, Kempsey, Lord Howe, Nambucca, Port Macquarie-Hastings
Murray	Albury, Balranald, Berrigan, Conargo, Corowa, Deniliquin, Greater Hume, Jerilderie, Murray, Tumbarumba, Urana, Wakool, Wentworth
Murrumbidgee	Carrathool, Coolamon, Cootamundra, Griffith, Gundagai, Hay, Junee, Leeton, Lockhart, Murrumbidgee, Narrandera, Temora, Tumut, Wagga Wagga
North Western	Bogan, Bourke, Brewarrina, Cobar, Coonamble, Dubbo, Gilgandra, Narromine, Upper Hunter, Walgett, Warren, Warrumbungle, Wellington
Northern	Armidale Dumaresq, Glen Innes, Gunnedah, Guyra, Gwydir, Inverell, Liverpool Plains, Moree Plains, Narrabri, Tamworth Regional, Tenterfield, Uralla, Walcha
Richmond-Tweed	Ballina, Byron, Kyogle, Lismore, Richmond Valley, Tweed
South Eastern	Bega Valley, Bombala, Boorowa, Cooma-Monaro, Eurobodalla, Goulburn Mulwaree, Harden, Palerang, Queanbeyan, Snowy River, Upper Lachlan, Yass, Young

Sydney (excl. Central Coast, Western Sydney)	Ashfield, Botany Bay, Burwood, Canada Bay, Canterbury, Hornsby, Hunters Hill, Hurstville, Kogarah, Ku-ring-gai, Lane Cove, Leichhardt, Manly, Marrickville, Mosman, North Sydney, Pittwater, Randwick, Rockdale, Ryde, Strathfield, Sutherland, Sydney City, Warringah, Waverley, Willoughby, Woollahra
Western Sydney	Auburn, Bankstown, Baulkham Hills, Blacktown, Blue Mountains, Camden, Campbelltown, Fairfield, Hawkesbury, Holroyd, Liverpool, Parramatta, Penrith and Wollondilly

To find which Local Council your location falls within, visit the Department of Local Government website at www.dlg.nsw.gov.au and enter details in the search box on the home page.